

Leader of Innovation Role Description

Catholic College Sale (CCS), in the Marist and Sion traditions, fosters a Catholic and Mission focused environment that encourages all learners to strive for excellence and to grow in their potential. In this context teacher leaders strive to provide technical, human, educational, symbolic and cultural leadership, which is student centred and which facilitates the development of each student's potential in an environment of trust, excellence and best practice.

Teacher leaders commit to building a reflective, collaborative and cooperative culture which engages the hearts and minds of every student every day. As a leader within the Catholic College Sale community we believe that effective learning in our Catholic context is built on engagement, growth and excellence, always centred on the whole person.

The Leader of Innovation has responsibility for teacher learning and classroom practices as it relates to e-learning, innovative technology and related learning management systems. The Leader of Innovation will work collaboratively and proactively in a coaching model to support teacher e-learning for the benefit of student learning and engagement. The Leader of Innovation is appointed by the Principal and is responsible to the Principal and Deputy Principals; reporting to the Principal is via the Deputy Principals.

He/she works collaboratively with the Leader of Teacher Development and the Assistant Principal - Learning and Teaching to provide the best outcomes for student learning.

The Leader of Innovation will, in partnership with the College Leadership Team, lead the development of a College culture that provides for the spiritual, intellectual, emotional and physical growth of each student and:

- Commits to Catholic College Sale Strategic Directions.
- Endorses a leadership culture of respect, collaboration and continuous improvement.
- Promotes teacher professional learning and development through systematic and collaborative leadership, which supports CCS strategic goals.
- Strives for continual improvement for all, through personal, professional and leadership goals that commit to the processes of student growth and development.
- Is welcoming of and leads change and innovation and commits to the use of e-learning knowledge and strategies to inform practice and build teacher capacity.
- Acts as a change agent to facilitate the implementation of holistic active learning for teachers and students which support best practice in student learning.
- Facilitates the development and provision of a learning culture that is flexible, adaptable, student centred, which supports and enables each teacher to provide the best learning environment for all students.
- Demonstrates a sound knowledge of contemporary Teacher professional learning and practice, including skills and knowledge that supports pedagogical trends to achieve best practice outcomes for students.
- Contributes collaboratively to the Learning Development Team and the Learning Leader Team.
- Engages in ongoing professional learning that will promote a culture that supports a learning environment where students and their teachers are challenged and engaged to do and be their best.
- Builds positive and ongoing relationships and partnerships with parents/carers.

Team Structure:

The Leader of Innovation works with the Assistant Principal - Learning and Teaching, Leader of Teacher Development and Learning Area leaders to provide leadership related to teacher professional learning and development. The Leader of Innovation will report to the Assistant Principal - Learning and Teaching.

Specific Responsibilities:

The Leader of Innovation will provide teacher coaching and professional learning related to e-learning, the contemporary use of learning technologies in classroom and professional practice. The intent of this role is to recognise that the teacher is critical to every student achieving his/her best. Therefore, CCS considers the contemporary learning and growth of teachers as vitally important to achieving the goals of enabling 'every student to be their best every day.'

The Leader of Teacher Innovation will work with the Learning Development Team to ensure contemporary and effective teaching practices and pedagogy is developed in line with the College Strategic Plan.

In this role, the Leader of Innovation is expected to collaborate and liaise with the Leader of Teacher Development, the Assistant Principal – Learning and Teaching and others as appropriate, to ensure the professional development of each teacher is supported in line with CCS directions and goals.

The Leader of Innovation is responsible for:

- Monitor, coach and develop teacher pedagogy and use of technology to ensure best practice for continuous improvement.
- Coach and collaborate with teachers in their use of contemporary learning technologies in the classroom.
- Engagement with teachers via team teaching, peer observation and lesson observations.
- Use data, research and feedback to develop effective learning and teaching strategies for teachers through Learning Area and Professional Learning Teams.
- Build a culture of shared practice to improve pedagogy.
- Manage the College Learning Management System (SIMON), including the set up and format of reporting.
- Administrate communication technologies (e.g. College Website, PAM)
- Monitor the Parent Access Module (PAM) to ensure appropriate feedback to students and parents/carers.
- Take an active role in College professional learning teams and sub committees that facilitate the growth of best practice within the College; attend Learning Development and Professional Learning Team meetings.
- Formally inducts and assists new staff with respect to ICT needs and requirements.
- Collate SIMON data for reporting and events.
- Development of teacher e-learning and contemporary use of the Learning Management System (SIMON) which enables students to achieve their full potential.
- Develop appropriate programs, systems and strategies that support and encourage teacher e-learning, innovation and related development.
- Lead professional learning opportunities for colleagues that fosters the development and progress of a whole school learning focus.
- Facilitate professional learning experiences that support colleagues to develop their approaches to delivering curriculum context in ways that promote active learning of students.
- Publicly support the Catholic culture and ethos of Catholic College Sale
- Build ongoing relationships of understanding and engagement with colleagues, students, parents and carers.
- Regular communication and meetings with Assistant Principal - Learning and Teaching.
- Other duties as requested by the Principal from time to time.

Professional Responsibilities and Accountability:

The role of the Leader of Innovation at Catholic College Sale is expected to:

- Reflect and nurture the Vision of the College in the course of their work.
- Commit to and provide Christian leadership through vision, service and example.
- Energise staff, students and parents/carers through the development of quality relationships and the fostering of community.
- Promote a culture of ongoing improvement.
- Ensure all leadership decisions are implemented in a professional and equitable manner.
- Ensure the role is carried out in a responsible and ethical manner.
- Present consistently and effectively as a role model for others.
- Ensures ongoing familiarity and commitment to College and Diocesan Policies.
- Ensures exemplary commitment to all Child Safe Policies and Protocols.

Classification:

POL: 3

Time Allowance: 12 periods per cycle

Tenure: 2021-2023

Review: 2021

Please note: this role description will remain draft for 2021 to ensure the clarity of role and purpose moving forward. All POLs are appointed for a period of 3 years, with a formative leadership review undertaken at the end of Year 1 of the appointment.