



# CATHOLIC COLLEGE SALE

5 August 2020

Dear Parents/Guardians

## RE: Catholic College Sale Remote Learning 2

In accordance with requirement of the Victorian State Government and under directions of the College Governors the College will move to “Catholic College Sale Remote Learning 2” as of Thursday 6<sup>th</sup> August 2020.

It is anticipated that Catholic College Sale Remote Learning 2 will be implemented until the end of term 3 and students will return to on-site learning at the beginning of term 4, unless otherwise directed by the authorities.

At the conclusion of our last remote learning period we endeavoured to obtain feedback from students, parents and teachers on ways that in the event of a return to remote learning we could better meet the needs of all in our community. Therefore, for this period of remote learning we have made some significant changes.

The College has restructured the school day to support student’s learning and allow more connectivity between students and teachers. The day will be structured as follows –

### **Period times:**

8:45 - 8:55	Pastoral
9:00 - 9:40	Period 1
9:45 - 10:25	Period 2
10:25 - 10:40	RECESS
10:40 - 11:20	Period 3
11:25 - 12:05	Period 4
12:10 - 12:50	Period 5
12:50 - 1:20	LUNCH
1:20 - 3:20	Consolidation and Organisation (see below)

Each lesson will begin with a 10 – 15 minute zoom from the assigned teacher. In this period of time, rolls will be taken and an explanation of the lesson provided. All students are expected to be present in school uniform and on camera at their workstations in a suitable location (not in a bedroom or a vehicle). If students are unable to zoom they must email their class teacher. In the case this is a regular occurrence the College will be in touch to offer support.

For students the consolidation and organisation period from 1.20 to 3.20 will look different depending on student needs for that day. Options include:

- Complete any outstanding work
- Summarise notes from lessons (*Notes, Posters, Flashcards*)
- Email teachers for assistance

- ZOOM Small group revision sessions (*Student led*)
- Physical activity and exercise
- Wellbeing check-in with peers

All teachers will be available during the consolidation time via email.

Teachers will continue with the practice of uploading each lesson plan to SIMON in the class notices section. This will ensure that all students can continually refer to this information and expectations are clear. Teachers will respond to emails between 8.00am and 4.30pm. Please be aware that due to ongoing work commitments, teachers are to respond within a 48 hour period.

The learning program delivered on-site will be the same as the learning program delivered to students undertaking Remote Schooling. Students learning on-site will be supervised by an on-site teacher and follow the teaching and learning program provided by their classroom teacher.

On-site learners will be required to remain on-Campus, participating in the consolidation, organisation and recreational program until 3.15pm unless specified in writing by the parent/guardian. The normal signing out process will occur via Student Services.

We will continue with the College engagement process. If teachers find students are not engaged in their learning, contact will be made with home and a re-engagement process established. Our College Counsellors will be available to all students via the booking link on SIMON.

Should you have any further queries please do not hesitate to contact the College on 51439700.

Yours sincerely

**CHRIS RANDELL**  
**PRINCIPAL**