

Learning Leader Role Description

Catholic College Sale, in the Marist and Sion traditions, fosters a Catholic and Mission focused environment that encourages all learners to strive for excellence and to grow in their potential. In this context teacher leaders strive to provide technical, human, educational, symbolic and cultural leadership, which is student centred and which facilitates the development of each student's potential in an environment of trust, excellence and best practice.

Teacher leaders commit to building a reflective, collaborative and cooperative culture which engages the hearts and minds of every student every day. As a leader within the Catholic College Sale community we believe that effective learning in our Catholic context is built on engagement, growth and excellence, always centred on the whole person.

The Learning Area Leader has responsibility for student learning engagement and progress in his/her Learning Area. The Learning Area Leader is appointed by the Principal and is responsible to the Principal and Assistant Principal - Learning and Teaching; reporting to the Principal is via the Assistant Principal - Learning and Teaching.

He/she works collaboratively with the Director of Student Engagement Years 7-9 and Director of Student Engagement Years 10-12 to provide the best outcomes for student learning.

The Learning Area Leader will, in partnership with the College Leadership Team, lead the development of a College culture that provides for the spiritual, intellectual, emotional and physical growth of each student and:

- Commits to Catholic College Sale Strategic Directions.
- Endorses a leadership culture of respect, collaboration and continuous improvement.
- Promotes teacher and student learning through collaborative learning area leadership.
- Strives for continual improvement for all, through personal, professional and leadership goals that commit to the processes of student growth and development.
- Is welcoming of change and innovation.
- Acts as a change agent to facilitate the implementation of holistic active learning for teachers and students which support best practice in student learning.
- Facilitates the development and provision of a learning culture that is flexible, adaptable, student centred and gives appropriate consideration of individual student wellbeing.
- Demonstrates a sound knowledge of the Learning Area, including skills and knowledge that supports pedagogical trends to achieve best practice outcomes for students.
- Contributes collaboratively to the Learning Leader Team.
- Engages in ongoing professional learning that will promote a culture that supports a learning environment where students are challenged and engaged.
- Builds positive and ongoing relationships and partnerships with parents/carers.

Team Structure:

The Learning Area Leader works with the Assistant Principal - Learning and Teaching to provide leadership of his/her respective learning area. The role of the Learning Leader will be supported by the Leader of Innovation and Leader of Teacher Development. The Learning Leader will report to the Assistant Principal - Learning and Teaching.

Specific Responsibilities:

The Learning Leader will provide leadership, collaboration and communication of Learning Area Programs, areas of study and appropriate strategies to maximise student growth and learning in the Learning Area. The Learning Area Leader will work with the Learning Development Team to ensure effective curriculum and pedagogy is developed in line with the College Strategic Plan.

In this role, the Learning Leader is expected to collaborate and liaise with the Leader of Innovation and Leader of Teacher Development and others as appropriate to ensure the most effective outcomes for every student.

The Learning Leader is responsible for:

- Supporting collective efficacy within the College and their Learning Area.
- Support the building of capacity for all teachers.
- Use data, research and feedback to develop effective learning and teaching.
- Monitor, develop and evaluate curriculum delivery and use data to ensure continuous improvement in student learning.
- Ensure the Learning Area content reflects the Victorian Curriculum Framework.
- Ensure that formative and summative assessment reflects active and progressive learning.
- Build a culture of shared practice to strive to measure student growth.
- Support and develop literacy and numeracy strategies (all Learning Leaders).
- Monitor the Parent Access Module (PAM) to ensure appropriate feedback to students and parents/carers.
- Lead professional learning opportunities for colleagues that supports the development and progress of the Learning Area.
- Ensure Learning Area excursions are planned and monitored in accordance with the College Policies and are directly related to learning outcomes.
- Support colleagues to develop their approaches to delivering curriculum context in ways that promote active learning of students.
- Take an active role in College professional learning teams and subcommittees that facilitate the growth of best practice in the College.
- Manage and monitor the Learning Area budget, with appropriate approval from the College Finance Committee for all expenditure.
- Publicly support the Catholic culture and ethos of Catholic College Sale.
- Build ongoing relationships of understanding and engagement with colleagues, students, parents and carers.
- Engaging in Learning Development Team, Professional Learning Teams and Learning Area meetings.
- Regular communication and meetings with Deputy Principal Learning and Teaching.
- Liaison with House Leader/s, and Directors of Engagement as appropriate, regarding a student's learning progress.
- Other duties as requested by the Principal from time to time.

Professional Responsibilities and Accountability:

The role of the Learning Leader at Catholic College Sale is expected to:

- Reflect and nurture the Vision of the College in the course of their work.
- Commit to and provide Christian leadership through vision, service and example.
- Energise staff, students and parents through the development of quality relationships and the fostering of community.
- Promote a culture of ongoing improvement.
- Ensure all leadership decisions are implemented in a professional and equitable manner.
- Ensure the role is carried out in a responsible and ethical manner.
- Present consistently and effectively as a role model for others.
- Ensures ongoing familiarity and commitment to College and Diocesan Policies.
- Ensures exemplary commitment to all Child Safe Policies and Protocols.

Classification: Refer advertisement for time and POL classification.

POL 3 or POL 2, related to learning area provision across the school.

Time Allowance: dependant learning area provision.

Tenure: 2021-2023

Review: 2021

Please note: this role description will remain draft for 2021 to ensure the clarity of role and purpose moving forward. All POLs are appointed for a period of 3 years, with a formative leadership review undertaken at the end of Year 1 of the appointment.

