



Catholic College Sale

CONTACTS

GUIDE

2025





Welcome

Welcome to the 2025 school year.

On the following pages, please find valuable information regarding Catholic College Sale in 2025.

As always, you can contact the College directly at any time via any method below:

5143 9700
contactus@ccsale.catholic.edu.au

Contents

2025 LEADERSHIP	3
WHO TO CONTACT	4
STUDENTS LEAVING CAMPUS	11
PARENTS ACCESS MODULE	12
WEBSITE	13
QUICK REFERENCE GUIDE - WHO TO CONTACT	13
QUICK REFERENCE GUIDE - SPECIFIC ENQUIRIES	14
STAFF EMAIL DIRECTORY	15
STUDY TIMES	17

2025 Leadership



THE PRINCIPAL

MR BRETT VAN BERKEL

Brett is the Principal of Catholic College Sale. Brett acts on behalf of the Board of Directors and is responsible for all aspects of the College including faith development, learning, wellbeing, financial, compliance and strategic development. These responsibilities are achieved through a team approach to College operations.



DEPUTY PRINCIPAL - LEARNING AND TEACHING

MRS RACHAEL BOWN

Rachael is the Deputy Principal of Learning and Teaching. Rachael can be contacted regarding curriculum, subject matters or learning and teaching methods after contact has been made with the subject teachers.



DEPUTY PRINCIPAL - LEARNING AND WELLBEING

MR ANTHONY ROBBINS

Anthony is the Deputy Principal of Student Learning and Wellbeing. Anthony oversees the organisational structures that support the wellbeing of students and families including the development of a wellbeing program that is contemporary and flexible and allows all students to flourish in their learning.

Who to Contact



DIRECTOR OF SENIOR STUDIES

MRS ALISON EDGAR

asedgar@ccsale.catholic.edu.au

Alison is the Director of Senior Studies and is the first point of contact with any VCE or VET queries. She can also be contacted regarding change of subject preferences from Years 10 - 12 or with timetable queries for senior students. Alison also monitors the progress of each student in VCE/VCE VM and ensures that each child is engaged in their learning.



DIRECTOR OF ENGAGEMENT YEARS 7 - 10

MS TAHNEE CASHMAN

tcashman@ccsale.catholic.edu.au

Tahnee is the Director of Engagement Years 7 - 10. Tahnee monitors the progress of each student and ensures that each child is engaged in their learning.



DIRECTOR OF RELIGIOUS EDUCATION

MR JEFF HOBBS

jhobbs@ccsale.catholic.edu.au

Jeff is the Director of Religious Education and can be contacted regarding masses, liturgies or retreats and spirituality days.

Who to Contact



DIRECTOR OF STUDENT GROWTH

MR JASON GOUDIE

jgoudie@ccsale.catholic.edu.au

Jason is the Director of Student Growth and can be contacted with queries about the Learning Management System (SIMON), the Parent Access Module (PAM) and the Student Device Policy. Jason analyses data and develops strategies to improve student growth and outcomes.



LEADER OF PROFESSIONAL PRACTICE

MS KATE DONALD

kdonald@ccsale.catholic.edu.au

Kate works with the Learning Development Team to ensure contemporary and effective teaching practices and pedagogy is developed in line with the College Strategic Plan.



STUDENT FORMATION & TRANSITION LEADER

MS JULIA MOULTON

jmoulton@ccsale.catholic.edu.au

Julia is the Student Formation and Transition Leader and can be contacted regarding new student transitions. Julia provides leadership, communication, liaison and coordination of developmentally appropriate strategies and programs to maximise student learning and wellbeing in the College.

Who to Contact



COLLEGE TIMETABLER

MR CAMERON LATT
clatta@ccsle.catholic.edu.au

Cameron is the College Timetabler and can be contacted regarding change of subject preferences from Years 7 - 9 or with timetable queries for junior students.



LEARNING ADJUSTMENT LEADER

MRS LORETTA HARRIGAN
lharrigan@ccsale.catholic.edu.au

Loretta is the Learning Adjustment Leader and is the first point of contact for any Learning Adjustment queries. Loretta helps to identify students who need extra support in their learning, physically, intellectually or emotionally.



LEARNING ADJUSTMENT LEADER

MRS JULIE CANNON
jcannon@ccsale.catholic.edu.au

Julie is the Learning Adjustment Leader and is the first point of contact for any Learning Adjustment queries. Kate helps to identify students who need extra support in their learning, physically, intellectually or emotionally.

Who to Contact



VCE VM COORDINATOR

MR JOSHUA STUBBE

jstubbe@ccsale.catholic.edu.au

Joshua is the VCE VM Coordinator and is the first point of contact for any VCE VM queries. Josh can discuss the VCE VM program for potential students or the progress of any current student.



PATHWAYS COORDINATOR

MS LAURA CONSIDINE

lconsidine@ccsale.catholic.edu.au

Laura is the Pathways Coordinator and is the first point of contact for any Careers or Pathways questions. Any student seeking advice regarding work experience, school based apprenticeships or transition into further education or the workforce can contact Laura.



HEAD OF PERFORMING ARTS

MS ANN ROFFE

aroffe@ccsale.catholic.edu.au

Ann is the Head of Performing Arts and is the first point of contact for any questions relating to music lessons, musical groups or the school productions.

Who to Contact



ALLMAN HOUSE LEADER

MRS KELLY BURGIEL
kburgiel@ccsale.catholic.edu.au

Kelly is the Allman House Leader and is the second point of contact if your child is in an Allman Pastoral group. The first point of contact is always your child's Pastoral Teacher.



CHAMPAGNAT HOUSE LEADER

MR JOSH DAVIS
jdavis@ccsale.catholic.edu.au

Josh is the Champagnat House Leader and is the second point of contact if your child is in a Champagnat Pastoral group. The first point of contact is always your child's Pastoral Teacher.



DALY HOUSE LEADER

MR CHRIS SMART
csmart@ccsale.catholic.edu.au

Chris is the Daly House Leader and is the second point of contact if your child is in a Daly Pastoral group. The first point of contact is always your child's Pastoral Teacher.

Who to Contact



PAULINUS HOUSE LEADER

MR TOM WHEELER

twheeler@ccsale.catholic.edu.au

Tom is the Paulinus House Leader and is the second point of contact if your child is in a Paulinus Pastoral group. The first point of contact is always your child's Pastoral Teacher.



RAPHAELA HOUSE LEADER

MRS NICOLE SUTTON

nsutton@ccsale.catholic.edu.au

Nicole is the Raphaela House Leader and is the second point of contact if your child is in a Raphaela Pastoral group. The first point of contact is always your child's Pastoral Teacher.



THEODORE HOUSE LEADER

MRS CATHERINE SANDEMAN

csandeman@ccsale.catholic.edu.au

Catherine is the Theodore House Leader and is the second point of contact if your child is in a Theodore Pastoral group. The first point of contact is always your child's Pastoral Teacher.

The background features a variety of geometric shapes and patterns. In the top left, there is a circular pattern of vertical lines. The top right has a solid dark red header bar. The main body of the page is white with scattered yellow circles and larger, overlapping pink and grey geometric shapes, including squares and circles with internal patterns like horizontal lines or concentric circles. The page number '10' is located in the bottom right corner, inside a pink circle.

Who to Contact

WELLBEING SUPPORT OFFICER

MRS LAUREN FORSYTH

lforsyth@ccsale.catholic.edu.au

Lauren is available to support students' wellbeing needs.

Appointments can be made Monday to Friday, via the Learning Management System (SIMON).

WELLBEING SUPPORT OFFICER

MS JACQUIE MAY

Jacquie is available to support students' wellbeing needs.

Appointments can be made Monday to Friday, via the Learning Management System (SIMON).

Students Leaving Campus

External Appointments/ Street Leave

All students with direct permission from parents have the ability to leave the College to attend appointments.

Bring written permission from home, including time of appointment to HL. HL signs note.

Visit the Student Office to obtain an official 'leave pass' prior to leaving. No leave pass will be granted without a HL signature.

Upon return to the College, sign in at Student Services

Acceptable forms of permission

- Legible signed note
- Parental phone call (in emergency circumstances)

Unacceptable forms of permission

- Text Message
- Email
- Phone call from school/student mobile

Parent Access Module (PAM)

The Parent Access Module (PAM), allows for real-time feedback on students' results and provides a greater connection between the College and home.

When a teacher marks an assessment task, they enter the marks into the SIMON system. With PAM, parents can access the assessment task marks as soon as they are entered into the system, without having to wait until the end of the semester.

Parents will also have access to 3 cycles of formative feedback during a semester. These formative reports will provide feedback on student engagement and participation along with 3 simple actions that the student can take to further their learning in each subject.

PAM also allows access to the school calendar as well as each student's school profile which includes timetable, attendance data, commendations, and historical reports. If you have lost your PAM username or password please use the forgot password option or contact the College directly.

The screenshot displays the Catholic College Sale Parent Access Module (PAM) interface. The header shows the college logo and name. The main content area is divided into several sections:

- Students:** Lists two students: "Student ID - 111222 Year 10/ Charlotte" and "Student ID - 111000 Year 10/Raphaela LA2".
- Knowledge Bank:** Includes links for "Parent Documents and Forms" and "School Links".
- School Happenings:** Lists various events and links such as "2020 Stobbery and Resource Lists", "CEO Child Safety", "Child Safe Standards: Parent Information", "College News", "Campuslife", "Elevate website", "Google Drive", "Staff Email List", and "HSCA Exam Timetable".
- Parent Notified Absences:** A section with a calendar icon and a link to "Click here to enter".
- Daily Messages:** A section titled "WORK EXPERIENCE - CENTRAL GIPPSLAND HEALTH" with details about application dates and placement dates.
- Calendar:** A calendar view for February 3-9, 2020, showing events like "all-day", "Week 4B", "Stion swimming carnival", "Year 7 ICT Boot Camp", and "St Patrick's swimming carnival".

Website

The Catholic College Sale website can be accessed at:

www.ccsale.catholic.edu.au

This website is an important resource for up to date information about the College and is regularly updated.



Quick Reference Guide General Student Enquiries

YEARS 7 - 12

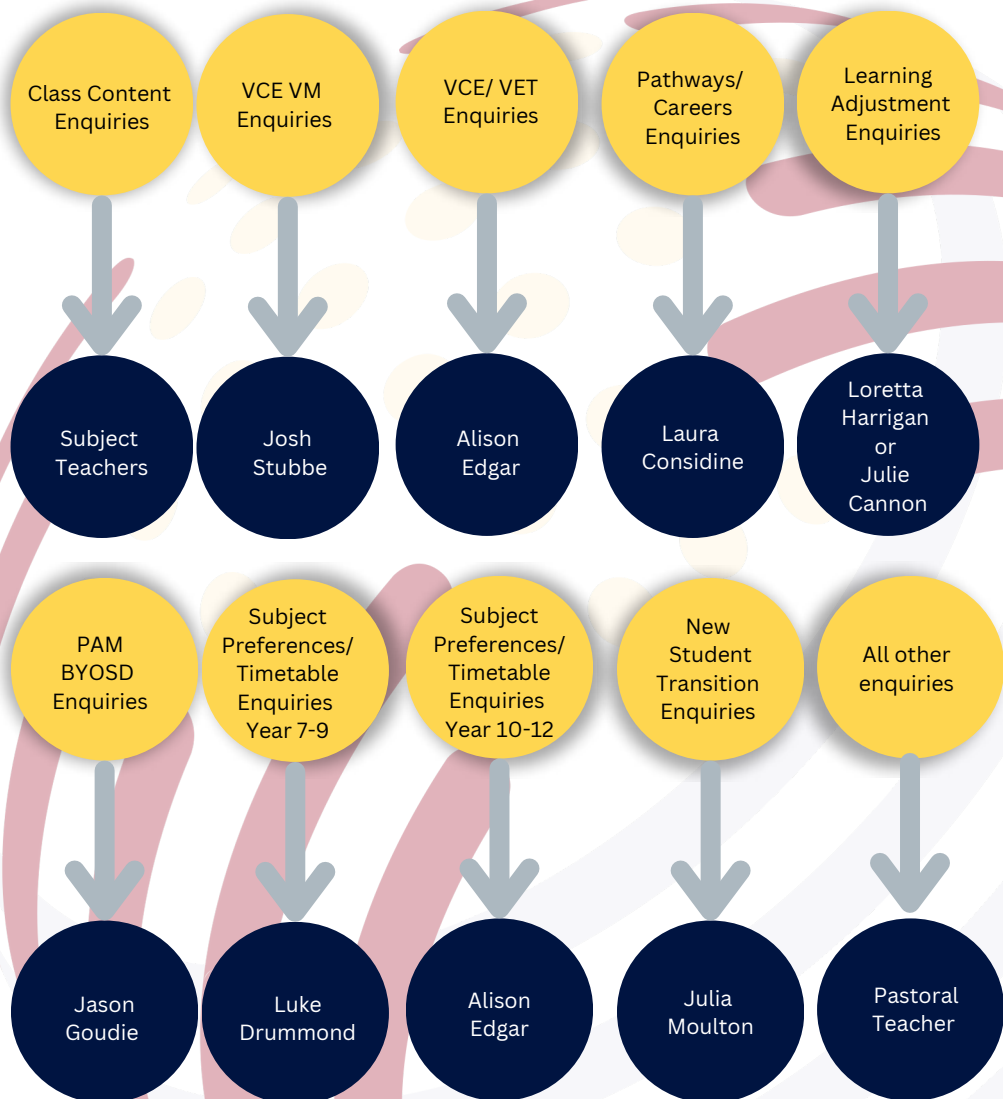
PASTORAL
TEACHER

HOUSE
LEADER



Quick Reference Guide

Specific Enquiries



Teacher Email List

Aurisch	Rhiannon	raurisch@ccsale.catholic.edu.au
Barnsley	Ursula	ubarnsley@ccsale.catholic.edu.au
Bown	Rachael	rbown@ccsale.catholic.edu.au
Burgiel	Kelly	kburgiel@ccsale.catholic.edu.au
Butcher	Danny	dbutcher@ccsale.catholic.edu.au
Cannon	Julie	jcannon@ccsale.catholic.edu.au
Carr	Alex	acarr@ccsale.catholic.edu.au
Carstairs	Kirralee	kcarstairs@ccsale.catholic.edu.au
Cashman	Tahnee	tcashman@ccsale.catholic.edu.au
Condeza	Roy	rcondeza@ccsale.catholic.edu.au
Considine	Laura	lconsidine@ccsale.catholic.edu.au
Curtis	Rodney	rcurtis@ccsale.catholic.edu.au
Davidson	Rosemary	rdavidson@ccsale.catholic.edu.au
Davis	Josh	jdavis@ccsale.catholic.edu.au
Donald	Kate	kdonald@ccsale.catholic.edu.au
Drummond	Luke	ldrummond@ccsale.catholic.edu.au
Dwan	James	jdwan@ccsale.catholic.edu.au
Edgar	Alison	asedgar@ccsale.catholic.edu.au
Fitzgerald	Scott	sfitzgerald@ccsale.catholic.edu.au
Forcadela	Cesar	cforcadela@ccsale.catholic.edu.au
Forsyth	Lauren	lforsyth@ccsale.catholic.edu.au
Freeman	Leonardo	lfreeman@ccsale.catholic.edu.au
Fuessel	Tania	tfuessel@ccsale.catholic.edu.au
Fyfe	Haley	hfyfe@ccsale.catholic.edu.au
Gardiner	Sarah	sgardiner@ccsale.catholic.edu.au
Garner	Sophie	sgarner@ccsale.catholic.edu.au
Garoni	Martin	mgaroni@ccsale.catholic.edu.au
Gieschen	Jo	jlgieschen@ccsale.catholic.edu.au
Goode	Kerri	kgoode@ccsale.catholic.edu.au
Goudie	Jason	jgoudie@ccsale.catholic.edu.au
Guareschi	Keira	kguareschi@ccsale.catholic.edu.au
Hadden	Susan	shadden@ccsale.catholic.edu.au
Hargreaves	Molly	mhargreaves@ccsale.catholic.edu.au
Harrigan	Loretta	lharrigan@ccsale.catholic.edu.au
Haskew	Nicki	nhaskew@ccsale.catholic.edu.au
Hassett	Brinagh	bhassett@ccsale.catholic.edu.au
Higgins	Sally	shiggins@ccsale.catholic.edu.au
Hobbs	Jeff	jhobbs@ccsale.catholic.edu.au
Hogan	Damien	dhogan@ccsale.catholic.edu.au

Teacher Email List

Jones	Lachlan	ljones@ccsale.catholic.edu.au
Kapoor	Mahendra	mkapoor@ccsale.catholic.edu.au
Killeen	Sherie	skilleen@ccsale.catholic.edu.au
Klisiewicz	Dorothy	dklisiewicz@ccsale.catholic.edu.au
Lappin	Marian	mlappin@ccsale.catholic.edu.au
Latta	Cameron	clatta@ccsale.catholic.edu.au
Lee	Paul	plee@ccsale.catholic.edu.au
Lees	Lucy	lles@ccsale.catholic.edu.au
Mawhinney	Michelle	mmawhinney@ccsale.catholic.edu.au
May	Jaquie	jmay@ccsale.catholic.edu.au
McBean	Luke	lmcbean@ccsale.catholic.edu.au
McIntosh	Nancy-Lee	nmintosh@ccsale.catholic.edu.au
McPadden	Niall	nmcpadden@ccsale.catholic.edu.au
Morgan	Brendan	bmorgan@ccsale.catholic.edu.au
Moulton	Julia	jmoulton@ccsale.catholic.edu.au
Murphy	Jamie	jmurphy@ccsale.catholic.edu.au
Nash	Shannon	snash@ccsale.catholic.edu.au
Pendergast	Dale	dpendergast@ccsale.catholic.edu.au
Putnam	Catherine	cputnam@ccsale.catholic.edu.au
Richard	Beverly	brichard@ccsale.catholic.edu.au
Robbins	Anthony	arobbins@ccsale.catholic.edu.au
Robinson	Tye	trobenson@ccsale.catholic.edu.au
Roffe	Ann	aroffe@ccsale.catholic.edu.au
Salvatore	Milan	msalvatore@ccsale.catholic.edu.au
Sandeman	Catherine	csandeman@ccsale.catholic.edu.au
Scholtes	Corey	cscholtes@ccsale.catholic.edu.au
Sellenger	Megan	msellenger@ccsale.catholic.edu.au
Simm	Andrea	asimm@ccsale.catholic.edu.au
Slattery	Jacinta	jrsattery@ccsale.catholic.edu.au
Smart	Chris	csmart@ccsale.catholic.edu.au
Smith	Maree	msmith@ccsale.catholic.edu.au
Smith	Nathan	nsmith@ccsale.catholic.edu.au
Stubbe	Josh	jstubbe@ccsale.catholic.edu.au
Sutton	Nicole	nsutton@ccsale.catholic.edu.au
Toma	Rocky	rtoma@ccsale.catholic.edu.au
Traeger	Reece	rtreager@ccsale.catholic.edu.au
Turner	Ben	bturner@ccsale.catholic.edu.au
Van Berkel	Brett	principal@ccsale.catholic.edu.au
Viljoen	Ineke	iviljoen@ccsale.catholic.edu.au
Wakeham	Michele	mwakeham@ccsale.catholic.edu.au
Watson	Jake	jwatson@ccsale.catholic.edu.au
Wheeler	Tom	twheeler@ccsale.catholic.edu.au
Work	Molly	mwork@ccsale.catholic.edu.au
Wright	Anita	awright@ccsale.catholic.edu.au



STUDY OPTIONS FOR UNIT 3/4 STUDENTS

The Ratisbonne Centre is available to our senior students as a study space.
Supervised study times are as follows:

MONDAY	8:15am - 6:00pm
TUESDAY	8:15am - 6:00pm
WEDNESDAY	8:15am - 7:00pm
THURSDAY	8:15am - 6:00pm
FRIDAY	8:15am - 4:00pm

Sustained Silent Study - Wednesday 3:45pm - 7:00pm

SEE DAILY MESSAGES FOR MORE INFORMATION



STUDY OPTIONS AND HOMEWORK HELP

NOTRE DAME DE SION (LIBRARY)

OPENING HOURS

MONDAY	8:15am - 4:30pm
TUESDAY	8:15am - 4:30pm
WEDNESDAY	8:15am - 4:30pm
THURSDAY	8:15am - 4:30pm
FRIDAY	8:15am - 4:30pm

The Library hosts homework help
during the following times:

Monday - Friday 3:30pm - 4:30pm

A Years 7 - 12 Mathematics teacher is available during
this time on Monday, Wednesday and Thursday.

SEE DAILY MESSAGES FOR MORE INFORMATION





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